

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 301 Park St.-Rockland, ME 04841  
Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

4/5/2016 LEPC Meeting

The meeting was called to order at 1039 hrs. by Andrew Hart, Chairman at Knox County EMA Office.

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Andrew Hart	Knox County Administrator
Peter Beal	Lyman-Morse	Donna Allen	EMA Admin Asst.
Jeff Marcotte	Maritime Energy	Peta vanVuuren	RDNA
Linwood Lothrop	Dir. KRCC	Laurie Beckwith	PBMC

- The minutes of the LEPC minutes for 2/2/16 were approved by Linwood Lothrop and seconded Ray Sisk. All were in favor.

**Secretary's Report:**

Correspondence:

- Tier 2's received. See attached. As of today there are 10 facilities that have not reported. Have contacted them but have not heard back. Ray sent out an email to all Fire Chief's to see if they are getting all the paper work for the Tier 2 from the facilities in their town.
- AR-1: 2/26/16 – 20 High St. Vinalhaven, ME – 30 gals. #1 Kerosene.
- Exercise Response Plan and Exercise Annual Letter of Certification from Dragon Products.
- Lyman Morse Boatbuilding Emergency Action Plan
- E-mail from Robert Gardner: [serc\_terc\_monthly\_update] February-March 2016 Edition, Ethanol Training Classes, TRI Reporting Year 2015 Training Materials, Chemical Process Safety
- E-mail from Faith Mayer: Tank Truck Rollover Training; New versions of ALOHA and CAMEO Chemicals

**Treasurer's Report:**

Received December 2015: LEPC Grant Reimbursements: interest December- \$24.89

Received January 2016: LEPC Grant Reimbursements: HM 8071: \$7407.92; HM 8049- \$10171.46;  
Interest Income- \$22.92

Bills pd. out in December 2015: Personal Services\$1175.08; General Operating Expenses: \$58.68;  
HM8049-\$3558.86; HM 8072-\$1635.96; HM8073-\$2874.82

Bills pd. out in January 2016: Personal Services: \$278.29; General Operating Expenses: \$6.70; HM 8049-\$  
249.70;HM 8072-\$1301.32

LEPC Operational Fund balance as of December. 2015	\$ 328.23
Grant and other fund balances as of December 2015	<u>\$ 92928.57</u>
Total balance in checkbook as of December 2015	\$ 93256.80

Linwood Lothrop made the motion to accept the report and Jeff Marcotte seconded the motion. All were in favor.

## Training & Exercises updates:

**Training updates:** *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

ICS 300	Coast Guard Sector NNE in S. Portland	April 5-8, 2016
Basic PIO G-290	Ramada Saco Plaza Conference Center	April 13-14, 2016
Cancer in the Fire Service	Medomak Valley High School	April 18, 2016 1900-2100 hrs
Maine Partners in Emergency Preparedness Conference	Augusta Civic Center	April 19-20, 2016
Tank Truck Rollover	Ellsworth High School	April 30, 2016
Advanced ICS 400	MEMA	May 19 & 20, 2016
Recovery from Disaster	MEMA	June 13 & 14, 2016
ICS Overview for Executives & Senior Officers	Knox County EMA	August 24, 2016 @ Noon and 5 PM
Debris Recovery	Knox County EMA	May 31 and June 1 <sup>st</sup> , 2016
NH3 Training – Jeff Marcotte attended	Jeff's Catering - Brewer	

## Exercises:

Active Threat Response Workshops	@ CHRHS (sponsored by KCSO)	April 18, 19 0800-1530
Town of Rockport	Major Winter Storm	April 21, 2016 Time TBA
Emergency Communications “Mini Set”		April 23, 2016 0830-1200 hrs
4 Town Severe Winter Storm	Knox County EMA	March 2, 2016

Laurie asked if there were any businesses having an exercise from now until the end of the year so that PBMC could be involved for patients. Ray said at this time none to his knowledge.

## New Business:

- Maine Partners in Emergency Preparedness: The conference this year includes a decidedly cyber and Power Grid Security slant with keynote speakers each day addressing the subjects. Registration is required.
- We had Jordan Bailey from Courier Publications was in to get some information on Dragon Products and she was invited to join the LEPC as we haven't had a media person for quite a while. She was doing a piece on ground water continuation at Dragon. She looked at their Emergency Plan. We have to be fairly careful on the type of information we allow excess to in your plans. There are parts in your plans that you may consider sensitive information then we would ask you to mark out the sensitive information if you are going to let information go out.
- LEPC Workplan: Annual requirement that we need to provide to SERC. This is a document that we will be working on for the next couple of months. At the next meeting in June we would approve and Andy will sign and send it off to SERC. There was discussion on the Workplan. Ray will send out to the members the Workplan and to get back to Ray before the next meeting so that it can be finalized at the next meeting.

## Old/Miscellaneous Business:

- Status – Funds transfer to Knox County Mutual Aid Association. We have a total of \$11514.04 available in 3 accounts. One of the accounts is equipment support that we got which is around \$1100.00 and we will offer that back to SERC and have them accept it or let us keep it. We had proposed in

getting new air bottles for the Regional Response Team so we sold the old bottles rather than just getting read of them as they had some life left in them and we used that money to offset the difference of the new bottles that were bought.

We have been talking with the decision makers of the Mutual Aid Association group and they are still in the process of getting that group formerly recognized by the state as a corporation and formerly organized so that we can move forward with this. We are waiting for that to happen and then we will give them an offer to request the money. There was discussion.

- Next regular LEPC meeting will be **June 7, 2016 at 10:30 AM**, at the EMA Office at 301 Park St.

Ray Sisk made a motion and Jeff Marcotte seconded the motion to adjourn. All in favor.

Meeting Adjourned: 11:10 AM.

Respectfully submitted,

Donna Allen  
LEPC Secretary